**TERMS OF REFERENCES**

**Function: International Expert to develop methodology for drafting the monitoring report on implementation of the Law on Child Protection**

**Place of work: Remote**

**Project name: Strengthening social service workforce to provide continued quality social services for most vulnerable children and their families.**

Coalition of NGOs for Child Protection in Kosovo – KOMF, established in 2011, is a coalition composed of 34 local and international NGOs working in the child protection field, with the joint mission to advocate and protect the rights of children in Kosovo.

KOMF supported by UNICEF and in partnership with USAID, is implementing the project “Strengthening social service workforce to provide continued quality social services for most vulnerable children and their families in Kosovo”. The project has four main objectives as follows: 1. Strengthen capacities of child protection and non-child protection front-line workers, to implement the Law on Child Protection, enabling provision of quality and sustainable protection services for children; 2. Strengthen capacities of social service workforce to provide quality social services for children; 3. Strengthen capacities of Municipal Directorates of Health and Social Welfare and CSWs on planning, monitoring, budgeting, and contracting of social services; 4. Increase awareness of decision makers, social workforce and wide public, on the importance of social work and provision of quality social services.

In the frame of the first objective, KOMF is publishing the announcement for the recruitment of an international expert to strengthen the quality and methodology to conduct the Monitoring Report on the implementation of Law on Child Protection.

**Background**

In 2019, the Kosovo Assembly approved the Law on Child Protection (LCP) and its promulgation has created a new enabling environment, which will contribute to address, refer and protect children rights, enhancing safeguards for children from all forms of abuse, neglect and exploitation. The LCP foresees the protection of children against all forms of physical and mental violence, abuse, exploitation, neglect, or any other form that endangers the life, safety, health, education, or development of children. In practical terms, the LCP aims to integrate child protection system and support effective child protection mechanisms at central and local level, enable proper coordination among all relevant institutions and stakeholders, and provide concrete measures to prevent and respond to all forms of violence, abuse and exploitation.

The situation with the pandemic outbreak has undermined the implementation of the LCP. Until now, there was no Monitoring Report of implementation of LCP in Kosovo. Therefore, KOMF will draft for the first time a monitoring report with the aim of presentation of data and recommendations on implementation of LCP. This report will serve professionals, institutions, non-governmental sector, parents and wide public. Through this monitoring report, KOMF aims to develop a practice of monitoring of the LCP that will serve for better implementation of LCP and increase the accountability of the stakeholders.

**Purpose of Activity/Assignment:**

The aim of this activity is to have a qualitative Monitoring Report on implementation of LCP, which will present the current situation on implementation of LCP, as well as provide concrete recommendations on how to properly implement the LCP in Kosovo. The international expert will provide its expertise on developing the methodology for systematic monitoring of the implementation of the LCP.

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| **Work Assignment Overview**  Tasks/Milestone: | | | |
| Work Assignment | Number of days | Fee per day | Total fee |
| Desk review of the Law on Child Protection and respective Administrative Instructions | 2 |  |  |
| Develop the concept and the methodology for the monitoring process on implementation of the Law on Child Protection | 3 |  |  |
| Develop monitoring indicators | 1 |  |  |
| Develop monitoring questionnaires | 1 |  |  |
| Review of the final monitoring report, drafted by the KOMF team | 3 |  |  |

**Supervisor:** Project Coordinator

**Start Date:** March 2023

**End Date:** May 2023

**Number of working days:** 10 working days

**Knowledge/Expertise/Skills required:**

* Masters and University degree in Law, Social Sciences, Social Work, International Relations, Government, Public Administration, or other relevant disciplines.
* Knowledge and experience on International Legal and Policy framework and instruments on Child Protection.
* Professional expertise on monitoring legislation.
* Broad experience working with non-government organisations is highly desirable.
* Excellent command of English language, in both speaking and writing.

**All interested candidates are invited to send the below listed application documents via email, at;** [**info@komfkosova.org**](mailto:info@komfkosova.org)**.**

* CV;
* Letter of interest introducing the reasons why the expert is deemed well suited for the assignment;
* Three references from previous employers;
* Financial proposal with the proposed daily and total fee (Gross). The financial proposal must include the statement of the validity of the proposal, at least four weeks from the submission date;

**Deadline for submission:**

* The proposal has to be received by latest on February 24, 2023, by midnight. Proposals must be submitted in English language. Proposals received after the deadline or in other languages, will be not considered.

**Please note that only selected candidates from their documentation will be notified for the interview.**

*The selected expert will read and sign the service contract, together with the below listed documents: KOMF internal personnel regulations, child protection policy, policy against sexual exploitation and abuse and job description. The mentioned document constitutes the integral parts of the employment agreement between the employer and the consultant.*